

To : Ms. Eunice Tang, Sales & Marketing Department Date _____
 Fax Number : (852) 2637-3976
 Telephone Number : (852) 2132-1326 Email : rnh.samc@regalhotel.com
 From : _____
Conference: : **The Chinese University of Hong Kong, Department of Psychology**
 : **'The 7th Conference of International Test Commission (Jul 18 - 22, 2010)'**
 Your Name(姓名) : _____
 Fax Number (傳真號碼) : _____ Telephone Number (電話號碼) : _____
 E-mail (電郵地址) : _____

	Surname(姓)	First Name(名)	Confirmation No. (確認號碼)
1) Mr先生 / Mrs女士 / Miss小姐 :	_____	_____	_____
2) Mr先生 / Mrs女士 / Miss小姐 :	_____	_____	_____
Arrival Date(入住日期) :	_____	Flight (航班):	_____
Departure Date(退房日期) :	_____	Flight (航班) :	_____
Transportation(交通):	Limousine (豪華轎車) at HK\$600 () or Airport Shuttle Bus on complimentary basis (免費乘坐指定時間之機場穿梭巴士) () (base on hotel fixed schedule)		

<u>Room Types(房間種類)</u>	<u>No. of Rooms(房間數目)</u>	
Superior Room 高級客房	HK\$630 ()	淨房價(Room rental only)
	HK\$710 ()	包括一位自助早餐(Inclusive of buffet breakfast for one person)
	HK\$790 ()	包括兩位自助早餐(Inclusive of buffet breakfasts for two persons)
Regal Club Room 行政樓層客房	HK\$1,050 ()	- 免費享用自助早餐(Free buffet breakfast) - 免費使用室內寬頻無線互聯網服務(Free in-room broadband Internet) - 免費享用行政樓層會所多款雞尾酒及特色小食等 (Free access to Regal Club Lounge for complimentary refreshment and cocktail etc...)

* The above special rates are valid for reservation made on or before 25 June, 2010 and subject to room availability. (必須在2010年6月25日或之前預訂房間才可享受有上述優惠價格)

* Rates are subject to 10% service charge and prevailing government tax per room per night(上述價格另加10%服務費及有關之政府稅)

Special Request(特別要求) : Double Bed (單人房) () Twin Bed (雙人房) ()
 Non-Smoking(非吸煙) () Smoking(吸煙) ()

Remarks : _____

Payment : Guest own account ()
 3rd party's account (), please request us for authorization form and provide both sides credit card copy

Booking Guaranteed By

Name print on Credit Card (信用卡持有人姓名) : _____
 Card Type(信用卡種類) : VISA / MASTER / DINERS
 Credit Card Number (信用卡號碼) : _____
 Expiry Date (有效日期) : _____ mm/yy(月/年)_____

Shuttle Bus Service - Bus schedule is subject to change without prior notice. Hotel bears no liability for guests taking this shuttle bus service under all circumstances. Regal Riverside Hotel shall not be held liable for any losses/damages/injuries of guests taking shuttle bus services and your company shall hold Regal Riverside Hotel harmless & shall indemnify/keep indemnifying Regal Riverside Hotel for all losses or expenses so incurred in relation to any claims arising out of the shuttle bus services.

Guarantee / Cancellation - The above booking(s) is/are guaranteed by your credit card once the reservation is confirmed, one night accommodation per confirmed booking will be applied in case the guests do not show up on the scheduled arrival date or any amendment made within 14 days prior to the arrival date.

Early Departure - When you check-in, you will be asked to confirm your departure date. You may change your departure date without penalty if your rate plan permits and you may make change before the end of your arrival date. A Early Departure fee will be applied if you decide to leave earlier once the confirmation is done.